



## **Oakland Symphony Director of Education and Social Impact**

The Oakland Symphony is seeking a Director of Education and Social Impact (ESI) to join a dynamic team that prioritizes artistry, education, diversity, equity and access for audiences, staff and musicians.

### **THE ORGANIZATION**

Oakland Symphony strives to enrich the city's cultural life by championing symphonic music performance and music education. It is a leading regional performing art organization that is nationally known for its inclusive programming and connection to the community. We seek an ESI Director who prioritizes a diverse, equitable, and inclusive environment and is passionate about increasing the reach and impact of Oakland Symphony's programming.

### **POSITION SUMMARY**

Through overseeing aspects of education programming and production, personnel, and community relations, the ESI Director assists the Executive Director with the implementation of the orchestra's mission.

The successful candidate will cherish relationship-building, nurture an organizational culture of artistic innovation, balance multiple priorities, and focus on working collaboratively with artists, families, schools, and colleagues across the organization and community.

<b>Reports to:</b>	Executive Director
<b>Direct Reports:</b>	Youth Orchestra Manager MUSE Program Manager Young People's Concert Coordinator

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Work with Executive Director for budgeting, planning, and managing the in-school and after-school Teaching Artist MUSE mentoring, Bridge program, Young People's Concerts, Hall Pass Program, institutional equity building activities and external community engagement opportunities;
- Work closely with key personnel to coordinate fundraising, production, marketing, finance, and other managerial and administrative undertakings as needed;
- Track organizational education fact sheet;

- Support education related development for donor cultivation and grant writer activities with documents, schedules, budgets, success stories;
- Participate in concert duty with the ability to work nights and weekends;
- Perform other duties as assigned by the Executive Director.
- Oversee and lead direct reports.

## **QUALIFICATIONS**

- Previous experience in music education preferred; community relations and organizing a plus.
- Knowledge of music with an emphasis on instrumental music education.
- Superb written, verbal, management, and organizational skills.
- Experience with managing budgets.
- Experience working with volunteers.
- Strong social and interpersonal skills.
- Knowledge of Salesforce/Patron Manager software is an advantage.
- Must be able to work some evenings and weekends for rehearsals, performances, and events.
- Access to reliable transportation.

## **ATTRIBUTES**

- Exceptional interpersonal and problem-solving skills.
- Flexible, focused, organized, and a hands-on doer.
- Attention to detail, adherence to deadlines and ability to prioritize.
- People person and team player.
- Sense of humor.
- Learner who seeks to improve personally and professionally.

## **SALARY AND BENEFITS**

Full-time annual salary between \$75,000 to \$85,000. Oakland Symphony offers generous vacation/benefits packages. Oakland Symphony is an equal opportunity employer and actively seeks diversity in staffing.

**To Apply:** Please fill out the application form and submit your resume to Dr. Mieko Hatano, Executive Director, at [jobs@oaklandsymphony.org](mailto:jobs@oaklandsymphony.org).